



St Lawrence Parish Church would like to recruit a

Communications and IT Administrator

to be responsible for administering our parish IT and communications, including our online presence.

The post is for 7.5 hours per week, with exact hours of work to be negotiated with the successful candidate. Salary £14 per hour.

The Job Description, Person Specification and Application Form are available at

[Job Vacancies | home \(st-lawrence-eastcote.org.uk\)](http://st-lawrence-eastcote.org.uk)

and applications should be submitted to

The Reverend Doctor J Seymour

via the Parish Office

St Lawrence Church, 2 Bridle Road, Pinner, Middlesex, HA5 2SJ

Please note that CVs will not be considered.

Closing date for applications is

Wednesday 21st September 2022.